

Evansville-Vanderburgh County Building Authority

Employment Application
Equal Opportunity Employer

Position(s) applied for: _____
Were you previously employed by us? _____ If yes, when? _____
If your application is considered favorably, on what date will you be available for work? _____

Personal

Date: _____
Name: _____ Social Security Number: _____
Present Address: _____ City/State/Zip Code: _____
Email (print): _____ Cell Phone: _____
Driver's License Number: _____
Are you legally eligible for employment in the U.S.A.? Yes ___ No ___ (If yes, verification will be required)
Are you of the legal age to work? _____
Have you ever been convicted of any crime or offense other than for minor traffic violations? Yes ___ No ___
If "Yes," explain: _____
Conviction of a crime is not an automatic disqualification for employment. All factors will be considered.
Have you ever served in the Armed Forces? Yes ___ No ___ Military Occupation: _____
Date of duty: from _____ to _____ Branch: _____

Work History

Name and Address of Company: _____
Name of Supervisor: _____ Phone: _____
Dates employed: from _____ to _____ Reason for Leaving: _____
Weekly starting salary: _____ Weekly last salary: _____
Describe the work you did: _____

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Name of Supervisor: _____ Phone: _____
Dates employed: from _____ to _____ Reason for Leaving: _____
Weekly starting salary: _____ Weekly last salary: _____
Describe the work you did: _____

I hereby give permission to contact the employers listed above concerning my prior work experience.

Signature: _____

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Education

High School Name and Address: _____

Number of years attended: _____ Course, Major or Degree: _____

College Name and Address: _____

Number of years attended: _____ Course, Major or Degree: _____

Other - Name and Address: _____

Number of years attended: _____ Course, Major or Degree: _____

Other experience or skills: _____

References

List two (2) personal references

Name and Address: _____

Phone Number: _____ Years known: _____

Name and Address: _____

Phone Number: _____ Years known: _____

PLEASE READ AND SIGN BELOW

The facts set forth in my application for employment are true and complete. I understand that if employed, any false statement on this application may result in my dismissal. I further understand that this application is not intended to be a contract of employment, nor does this application obligate the employer in any way if the employer decides to employ me. I understand and agree that my employment is at-will and can be terminated by either party with or without notice, at any time for any reason or no reason. No one other than a representative of the Evansville-Vanderburgh County Building Authority has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing and only in writing signed by such person. You are hereby authorized to make any investigation of my personal history, including criminal background check, and financial and credit record through any investigative or credit agencies or bureaus of your choice.

In making this application for employment I authorize you to make an investigative consumer report whereby information is obtained through personal interviews with my neighbors, friends, or others with whom I am acquainted. This inquiry, if made, may include information as to my character, general reputation, personal characteristics, and mode of living. I understand that I have the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of any such investigative report that is made.

Signature of Applicant: _____

Date Of Birth* _____

*Date of birth is being requested only for the purpose of identification in obtaining accurate retrieval of records, and will not be used for discriminatory purposes.