

PARKING LOT RULES AND PROCEDURES

Revised – October 1, 2020

The Evansville-Vanderburgh County Building Authority (EVCBA) requires all persons that hold a parking permit for the lot located at the corner of *Vine Street and Martin Luther King, Jr. Boulevard* to follow these guidelines:

- Hours of parking are 6:00am to 6:00pm Monday through Friday. You may remain parked after 6:00pm if your work schedule requires; however, if you leave the lot you may not return on Ford Center event dates. The lot will be posted as reserved at those times.
- Parking is “head-in” only. **Do not** back into your assigned space
- **Do not** give your gate card and/or your vehicle sticker to anyone else. The parking is only for the vehicles that are listed on your information sheet
- If you have a different vehicle such as a rental car you must call Jen at 435-2003 or email at jen@evcba.org and inform the office of the vehicle make, model and license number to avoid being ticketed and/or towed
- Payment must be received by close of business on the 30th of every month in room 317 of the Civic Center Complex

Failure to follow the above listed guidelines could result in a vehicle being ticketed and/or towed at the owner’s expense, as well as possible loss of parking permit.