

# EVCBA POSITION DESCRIPTION

**Position title:** Floating Skilled Maintenance Mechanic

**Department:** EVCBA Maintenance

**Position Description:** Repair and maintain facility systems with EVCBA managed properties.

**Organizational Relationship:** Reports directly to the EVCBA Engineering & Maintenance Supervisor and may be directed to perform tasks by any EVCBA Administrative Staff member.

## **Essential Functions of the Position:**

- Must be skilled in one (1) or more of the following crafts:
  - Air Conditioning, Electrical Systems, Heating, Plumbing-Pipe Fitting-Welding, Temperature Controls
- Position includes shifts at Civic Center Campus, Vanderburgh County Jail, and any other properties owned/operated by the EVCBA
- Interact with inmates and staff at the Vanderburgh County Jail and with all department employees at the Civic Center Campus.
- Perform repairs and maintenance on building systems including but not limited to lighting and electrical, plumbing, HVAC, refrigeration, architecture, doors, flooring, windows, and furniture.

## **Work Duration:**

- 8-hour shifts with 60-minute lunch.
- Overtime will be assigned by shifts as needed.
- Must be available for both first and second shift work on an advanced 30-day schedule.
- May require weekend work duty as part of a 40-hour work week.

## **Environmental:**

- Must work in a controlled correctional environment and be able to interact with other staff.
- Must be able to safely maneuver through various confined spaces to access equipment.